



## Woody's Wanderers FC - Code of Conduct

All players, team managers, assistants, coaches and all parents or guardians are required to abide by the following rules and regulations of **Woody's Wanderers FC**. These rules govern: The payment by players for match and training fees; the attendance and behaviour of players, parents/guardians, managers, assistants and coaches at matches and training; the high standard of conduct expected by everyone connected with the Club; the Club's published child protection policy at [www.woodyssportsacademy.com](http://www.woodyssportsacademy.com).

### 1.0 Players' Membership

To become a playing member of the Club you must:

1. Complete a Club registration form to the satisfaction of the Club Secretary.
2. Complete a Watford Friendly League player's registration card to the satisfaction of the Watford Friendly League.
3. Pay the Club annual registration fee.

### 2.0 Club Fees

The amount payable each season will be published in a Club newsletter and also on the WSA website [www.WoodysSportsAcademy.com](http://www.WoodysSportsAcademy.com).

#### *Registration fee*

1. The annual registration fee of £165 is payable by all players. A player shall not be eligible to play for any of the teams in the Club until such time as the registration fee has been paid (unless otherwise agreed by the Management Committee). The registration fee shall be payable by 30<sup>th</sup> June each year, or the agreed date by the Club.

#### *Training & match fees*

2. For season 2015/16 the training fee (subs) is £6 per week. All parents/players are responsible for paying, without demand, their annual training fees which they shall pay weekly at each training session or, if they cannot attend training, shall pay before their child's match. This fee is still required each week even if the player did not attend both training and the match that week. Please note that the 37 weeks that the season will run (not including pre season), subs can be paid in full at £222 or in two separate instalments of £111. These fees can be paid through our website if preferred.
3. If any part of the training fees remain unpaid more than one month after the due date (unless by prior arrangement with the Treasurer) the Management Committee will give immediate consideration to suspending a player from all matches.

4. During the season there may be additional extra training sessions/days organised during school holidays etc. Fees above do not include these extra training sessions/days and they will be completely optional for players to attend.

### **3.0 Players Code of Conduct**

*As a player you should:*

#### *Matches:*

Always play to the best of your ability and within the spirit and laws of the game.

2. Avoid all forms of gamesmanship and time wasting.
3. Avoid all violent and dangerous play.
4. Never use inappropriate, foul or abusive language whether it is directed at match officials; opposition players or management; your team-mates or manager, assistant and coach; spectators; no-one in particular.
5. Always accept the referee's/officials' decisions without any adverse comment and without showing any form of dissent.
6. Treat everyone with respect at all times including: officials; your own team-mates and manager, assistant and coach; the opposition players and management; all parents and supporters.
7. Always abide by the instructions of your team manager, assistant & coach provided they do not contradict the spirit of this code.
8. Abide by the team playing policy.
9. Respect the playing facilities and never engage in any poor behaviour that could lead you to a suspension by the Club.
10. Arrival and departure to the playing facilities must be in a respectful, quiet and orderly manner.

#### *In addition you should:*

11. Inform your team manager as far as possible in advance that you are unavailable for selection for a match.
12. Arrive at match venues no later than 30 minutes before kick-off (unless by arrangement with your team manager).
13. Be appropriately dressed for a match in the team shirt, shorts and socks provided by the Club.
14. Always wear shin pads. If you do not, your manager is instructed to exclude you from a match.

#### *Training:*

13. Attend all training sessions unless you have advised your team manager in advance that you are unable to do so.
14. Turn up appropriately dressed and in good time for the start of a training session wearing full kit provided by the Club.
15. Always wear shin pads. If you do not your manager is instructed to exclude you from any contact sessions during training.
16. Pay attention to the coach/manager and never talk whilst they are giving instructions.
17. Be prepared to learn and to concentrate fully during training.
18. Treat your team-mates and manager, assistant and coach with respect.
19. Respect the training facilities and never engage in any poor behaviour that could lead you to a suspension by the Club.
20. Arrival and departure to the training facilities must be in a respectful, quiet and orderly manner.

*Any player who persistently breaches any of the above rules shall be liable to suspension from matches by the Management Committee.*

#### 4.0 Managers, Assistants & Coaches Code of Conduct

The team managers shall be appointed each season by the Management Committee of Woody's Wanderers FC. They are bound by the club rules, regulations and codes of conduct as well as the club Child Protection Policy.

##### *As a team manager you should:*

1. Adopt the Club playing policy.
2. Always have a contact number with you at a match or training event for all your players.
3. Stay in attendance at a match or training event (preferably with another adult) until the last player has safely left for home.
4. Inform all players (and where appropriate their parents or guardians) of their selection or non-selection for a match. As much notice should be given.
5. Inform players (and where appropriate their parents or guardians) of the precise address where a match or training event is taking place & what time it starts and finishes.

##### *All team managers, assistants & coaches shall endorse, adopt and abide by the Club Child Protection Policy. They should:*

6. Ensure the well-being and safety of every player above all other considerations.
7. Respect the rights, dignity, worth and opinions of all players as well as officials, parents or guardians and the opposition.
8. Develop an appropriate working relationship with each player based on mutual trust and respect.
9. From the outset clarify with each player (and where appropriate their parents or guardians) exactly what is expected of them and also what they are entitled to expect from you.
10. Encourage and guide players to accept responsibility for their own behaviour and performance.
11. Ensure that the activities you direct or advocate are appropriate for the age, maturity, experience & ability of the player.
12. Always display high standards of behaviour, appearance, punctuality and instruction.
13. Be a positive role model for players, parents or guardians and spectators alike.
14. By your own example encourage players, parents/guardians and spectators to at all times accept match officials decisions without comment and without showing any form of dissent.
15. Always promote the positive aspects of football and never condone: violations of the laws or spirit of the game; any form of violent or dangerous play; any form of gamesmanship or time wasting.
16. Make every effort to promote harmonious relations with opposition players, management and spectators.
17. Help the players to recognise good performance and not just good results.
18. Always work in an open environment (e.g. wherever possible avoid private or unobserved situations with individual players).
19. Co-operate fully with other people/specialists in the best interests of the player (e.g. Club officials, other coaches, doctors, physiotherapists etc).
20. Advise the Club if any approach by another Club who wish to offer one of your players a trial or transfer.
21. Advise the Secretary within 24 hours of any sending off or caution incurred by any of your players.
22. Respond promptly to all requests and instructions from the Club Officers or Management Committee.

##### *You should never:*

23. Use inappropriate, foul or abusive language or tolerate such language from players, parents/guardians or spectators.

24. Discriminate against any player, parent/guardian or spectator (including from opposition teams) by reason of gender, sexual orientation, racial origin, nationality, religious beliefs, ability, disability or economic status.
25. Permit the harassment or bullying of a player by any assistant, coach, other adult or fellow player.
26. Show unacceptable favouritism to any individual player.
27. Punish or belittle a player for losing a match or making mistakes.
28. Smoke, drink or use banned substances whilst actively working with players.

Team managers, assistants and coaches who fail to abide by this code of conduct & also the Club's Child Protection policy shall be suspended from their position forthwith and instructed to appear before the Management Committee who shall have the ultimate sanction to remove that party from their post and permanently exclude them from the Club.

### **5.0 Parents, Guardians & Supporters Code of Conduct**

Parents/spectators have a great influence on a child's enjoyment in football. They also have a huge influence on a child's behaviour and their attitude towards other players, officials and the manager, assistant & coach. The club therefore expects parents/guardians or spectators to always set a good example to all the players.

#### *In particular you should:*

1. Be positive role models in terms of language, attitude & sportsmanship - encourage rather than discourage.
2. Show respect to match officials, the manager, assistant and coach and the opposition - applaud the opposition as well as your own team.
3. Respect the manager's decision at all times and give the manager/players your full support.
4. Never enter the field of play.
5. Never use inappropriate, foul or abusive language or shout at any children, the manager, assistant and coach, the officials or the opposition in an aggressive manner.
6. When necessary, be responsible for transporting players to and from training and matches.
7. Fully support and enable your child and the manager, assistant and coach to comply with the Club's Players and Managers Codes of Conduct.
8. Abide by the team playing policy.
9. Do not give players instructions during play. This includes any form of instruction that can contradict a WWFC staff members instruction.
10. No smoking is permitted within the training facility or place of match.

Team managers are instructed to report persistent non-compliance with these rules to the Management Committee who shall have the power to advise parents, guardians and supporters that they are no longer welcome to attend matches and in extreme circumstances to suspend the playing member from matches.

### **6.0 Internal Discipline Policy & Procedure**

#### *Players:*

1. The Club fully expects all players to set and maintain a high level of good conduct and behaviour, both on and off the field of play. The Club will run its own internal disciplinary procedure, in addition to those set by relevant county associations.
2. On receipt of notification of any caution or sending off either reported by the manager to the secretary or by the relevant county association, the Management Committee will discuss any caution or sending off at the earliest opportunity, and will then decide whether or not to implement the Club's Internal Disciplinary Procedure. They will take into account the referees report, the version of the

events reported by the player, his parent/guardian and manager and also the manager's desired response regarding a formal appeal.

3. If a manager, player or his parent/guardian wish to appeal against a caution or sending off they must notify the Club Secretary within 7 days of the offence taking place. Then, provided the Management Committee support their request, the Club Secretary will lodge an appeal on behalf of the player. Any resulting personal hearing will take place in front of a County Disciplinary Committee.

4. The Club's own disciplinary policy is to impose the following sanctions which, at the Management Committees discretion, can be imposed to run concurrently or in addition to any county impositions:

- Cautions (Yellow Card) - Foul Play or Dissent

- 2nd Caution - Verbal Warning

- 3rd Caution - 1 match suspension

- 4th and subsequent cautions - player will be suspended until he and a parent/guardian appears before the Management Committee, who shall decide any further appropriate punishment, which may include terminating the player's membership.

- Sending Off (Red Card):

  - 1st Sending off - Ban given to player by F.A (Verbal warning)

  - 2nd Sending off - A further 2 match suspension or termination of membership depending upon nature of the offence, which would be decided by the Management Committee.

5. The Management Committee will discuss any caution or sending off at the earliest opportunity, and will then decide whether or not to implement the Club's Internal Disciplinary Procedure, taking into account the player's intention regarding formal appeal. The player and his parent/guardian and manager will be asked to offer their version of the events.

#### *Manager, assistant, coach*

6. Failure by any manager, assistant or coach to respond within 7 days to a request or an instruction of the Committee will leave that party liable to automatic suspension by the Club until such time as the instruction or request is complied with or the Committee has met with that party to resolve the issue. The Committee reserves the right to suspend any player, manager, assistant or coaches who fail to comply with the instructions of the committee in so far as they relate to a breach of Club rules, regulations or codes of conduct or the Club child protection policy or Watford Friendly Youth Football League rules or Football Association rules and guidelines.

7. The Committee reserves the ultimate sanction of permanently suspending any team or manager, assistant or coach who consistently breaches the Clubs rules, regulations & codes of conduct.

### **7.0 Playing Policy**

1. WWFC will try to ensure that each individual player gains a fair amount of match time each week.

2. Players positions and formations will be explained to all players before every game and players are expected to follow these instructions to the best of their ability.

3. All players must demonstrate good sportsmanship before, during and after every training session or match that is attended.

4. Players are expected to follow the rules of the game, to the very best of each child's knowledge and ability.

### 8.0 Criminal Record Bureau (CRB/DBS)

Under the new Football Association and M.H.R.M.L child protection regulations, any coach, manager, assistant, referee or anyone undertaking an official role within the Club or with a team, will be required to have undergone a CRC before the start of the 2015/16 season to enable them to carry on or take up that role. The Club has appointed Jack Chandler as our Child Protection Officer and they will be arranging for anyone who falls into the above category to have a Criminal Records Check.

Without a valid FA approved CRC no-one will be able to continue to be involved in the managing, coaching or refereeing of a team from the start of the season 2015/16.

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*Please return this to the WWFC Club Secretary*



I can confirm that I have read, understood and will follow all that is within the WWFC code of conduct. I also understand the consequences that I may face should I breach any rules listed within.

Players Name (print): \_\_\_\_\_

Signed (player): \_\_\_\_\_

Dated: \_\_\_\_\_

Parent/Guardian Name (print): \_\_\_\_\_

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

*If you are a WWFC staff member please see below. NB Not for players or parents/guardians.*

WWFC Staff Member Name (print): \_\_\_\_\_

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_